


## Information for exhibitors | September 20<sup>th</sup>, 2024


Dear exhibitor!

Thank you very much for registering as an exhibitor at our *HERBST* Baum Symposium!  
We have summarized the most important information for you here:

<b>Symposium location</b>	Congress Center + Kurpark Baden Kaiser-Franz-Ring 1 A-2500 Baden bei Wien	<a href="#">Google Maps Link</a> 
<b>Your contacts</b>	<b>Technical questions:</b> Erich Amann <a href="mailto:e.amann@kreitl.at">e.amann@kreitl.at</a> +43 664 881 84 199	<b>All other questions:</b> Julia Holzer <a href="mailto:j.holzer@kreitl.at">j.holzer@kreitl.at</a> +43 664 886 20 927
<b>Exhibition time</b>	Friday, September 20, 2024	9 a.m. to 5 p.m.
<b>Setup time</b>	Thursday, September 19, 2024 Friday, September 20, 2024	12 p.m. to 5 p.m. 6 a.m. to 8:30 a.m.
<b>Dismantling time</b>	Friday, September 20, 2024	5 p.m. to 7p.m.
<p><b>Please be sure to note the attachments to this letter:</b></p> <ul style="list-style-type: none"> <li>• Hausordnung des Congress Centers Baden</li> <li>• Rahmenbedingungen der Stadtgärten Baden für Aussteller:innen im Kurpark</li> </ul> <p>The <b>exhibition areas in the „Kurpark“</b> are open-air and without equipment. To make your travels and setup as easy as possible, you are welcome to rent equipment such as tent*, tables, benches, etc. from us. *Please note the booking deadline for the tent is: August 16, 2024. After that we can no longer guarantee the availability of the tents.</p> <p>The <b>exhibition areas in the ballroom foyer</b> include: 1 table and 2 armchairs.</p>		
<b>Kurpark (outdoor) Delivery/access</b>	The “Kurpark” is only accessible via the entrance at the corner of Kaiser-Franz-Ring and Theresiengasse. Only vehicles with an <i>access permit</i> are allowed to enter. You will receive this from us in good time. For more information, see the attachment “Rahmenbedingungen der Stadtgärten Baden”.	
<b>Congress Center ballroom foyer (indoor) Delivery/access</b>	The delivery zone is the supplier entrance on Arenastrasse. Stopping and parking is permitted for all delivery areas around the house for the purpose and duration of the loading activity. The exhibition areas in the ballroom foyer can only be accessed via an elevator or the stairs. The elevator will be deactivated on the day of the symposium between 8:30 a.m. and 5:00 p.m. For more information, see the attachment “Hausordnung Congress Center Baden”.	

# Herbst Baum Symposium

[www.baumsymposium.at](http://www.baumsymposium.at)

<b>Security guard</b>	The “Kurpark” will be cordoned off from September 19 <sup>th</sup> , 6 p.m. to September 20 <sup>th</sup> , 6:30 a.m. and the entire exhibition area will be guarded by the ÖWD security service.
<b>Parking</b>	<p>Exhibitors can park their cars <b>EITHER</b> free of charge at the “Thermalstrandbad Baden” (15 mins walking from the Congress Center)            Address: Thermalstrandbad Baden            Helenenstraße 30            A-2500 Baden</p>  <p><a href="#">Google Maps Link</a></p> <p>or for a fee in the Baden city area respectively in surrounding parking garages.</p> <p><b>Please note:</b>            There are two metered parking zones in Baden (blue + green)</p> <ul style="list-style-type: none"> <li>• <b>Blue</b> zone: €1 per ½ hr. max. duration 2 hrs.</li> <li>• <b>Green</b> zone: day pass for €5</li> </ul> <p>Payable via apps (e.g.: EasyPark) or at local meters or sales points.</p> <p>For truck parking options, please contact us.</p>
<b>Accommodation</b>	<p>The following 2 hotels offer special conditions to all exhibitors with the password “Baum Symposium 2024” (valid for bookings until August 22, 2024!):            Single room: €120 / night &amp; room including breakfast, excluding local tax            Double room: €150 / night &amp; room including breakfast, excluding local tax</p> <ul style="list-style-type: none"> <li>• <a href="#">At the Park Hotel</a></li> <li>• <a href="#">Hotel Herzoghof</a></li> </ul>
<b>Entrance to the lectures</b>	<p>Each booking of an exhibition space includes 1-2 symposium tickets (depending on the size of the exhibition space) for the symposium lectures. <b>Please let us know the name(s) for the ticket(s).</b>            You will then receive this via email. Tickets are personalized and non-transferable.</p> <p>Additional tickets can be purchased via the online ticket shop: <a href="#">here</a>.</p>
<b>&amp; meals</b>	<p>Each ticket includes lunch and a non-alcoholic drink. You will get the token for it at the ticket check in the Congress Center.</p>
<b>Catering</b>	<p>Food and drinks may only be purchased from the Congress Center’s exclusive caterer “Edison”. <b>Please note that it is not permitted to hand out food and drinks you have brought with you at the exhibition stand.</b></p>
<b>Garbage disposal</b>	<p>Garbage and packaging material must be taken with you and cannot be disposed of in the Congress Center and/or Kurpark.</p>

Please don’t hesitate to contact us if you have any questions, requests, or suggestions!

We are always happy to help!

**We look forward to having you & a successful HERBST Baum Symposium!**